

**Ross Valley Fire Department
Fire Board Meeting Minutes
January 8, 2020
777 San Anselmo Ave., San Anselmo**

Board present: Greene, Finn, Kuhl, Reed, Brekhus, Goddard (Fairfax), Alexis (San Anselmo).

Meeting called to order at 1830hrs

1. Election of Board President and Vice President – discussion regarding the rotation of members – updated staff recommendation. Greene/Kuhl with Shortall as President. All ayes. M/S Greene/Goddard to nominate Member Greene as vice president. All ayes.
2. Open time: no items
3. Board requests: none
4. Chief Report: Chief Weber provided an update on the MWFP program. There are still meetings being held with other stakeholders. The only county in the state that is working with stakeholders. The acorn building will be occupied shortly by prevention for both agencies. A job offer has been sent to one of the candidates for the second fire inspector position. He should be starting after completing all the background and medical. The defensible space program is in the planning stages currently. Promotion of battalion chief concluded tonight. Member Goddard asked about the results of the inspection program and how it is looking for next year. Chief Weber will forward the power point presentation to her for her information and review. Member Reed asked about tree cutting in the area and asked that information is put out with the reasonings for the work being done by PG&E.
5. Consent Agenda: M/S Greene/Goddard to approve A, C, D as presented. All ayes. Member Brekhus asked that the names of the stations be put back on the reports.
6. Audit Presentation: Chief Weber introduced Katherine Yuen from Maze and Associates who presented the Audit Report. She presented the background, results and how the audit was completed.
7. Approval of the RVFD/RVPA Subcontract – Chief Weber presented the staff report and the history of the contract. The contract hasn't been renewed or updated since approximately 2004. This contract is an updated, streamlined,

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contract with no changes to fiscal or terms. M/S Brekhus/Reed to approve the presented subcontract. All ayes.

8. Appoint board members to staff/deployment/budget committee – Chief Weber provided the staff report and background information. Staff recommendation is two board members and two managers representing all four agencies. Fairfax representative is Town Manager, Finn for Sleepy Hollow, Greene for San Anselmo and Kuhl/Chin for Ross. M/S to appoint the members listed Brekhus/Goddard. All Ayes.

9. Approve job classification for firefighter/paramedic – Chief Weber presented the staff report and the background for this position. This is to provide more flexibility in the short term and to have the new hires in training. Discussion regarding the discussions that were held to arrive to this position. M/S Greene/Goddard to approve as presented. All ayes.

Next meeting is scheduled for Wednesday, February 12, 2020.

Adjourned in memory of former RVFD and SHFPD Board Member Frank Berto who passed away last month.

Minutes respectfully submitted,


JoAnne Lewis
Administrative Assistant